



## Wasatch County

Planning Department  
55 S 500 East Heber City, UT 84032  
(435) 657-3205  
planning@wasatch.utah.gov

Application #:	
Zone:	
Tax ID Number:	
Date Received:	
Received By:	
Reviewed By:	
Date Completed:	

### Application for Temporary Use Permit

Application Fee: \$100.00+ Costs (Costs may include \$0.50 per letter, any Engineering Review expenses or legal noticing)

*Note: Applicant must check off each item and provide the attached checklist with the application or it will not be processed.*

#### Applicant

Full Name:			Date:	
Last	First	M.I.		
Address:				
Street Address		Apartment/Unit #		
City		State	ZIP Code	
Phone:	E-mail Address:			

#### Authorized Representative (if other than above owner) to Whom All Correspondence Is To Be Sent

Full Name:				
Last	First	M.I.		
Address:				
Street Address		Apartment/Unit #		
City		State	ZIP Code	
Phone:	E-mail Address:			

#### Property Location

Project Name:			
Location Information:			
Street Address		Subdivision/City	
Parcel Number(s)	Section(s)	Township(s)	Range(s)

#### Proposed Temporary Use

***The below checklist must be included with your application with all items checked off as complete or your application will not be processed.***

## **Wasatch County Temporary Use Permit**

The Temporary Use permit is to establish methods whereby the County is able to permit temporary uses that, with appropriate conditions, are compatible to the zone, that would be beneficial to the residents of the County, and would avoid conflict between the use of land for permanent uses and the use of land for activities performed in connection with the temporary use.

### **Temporary Use Requirements;**

- ☐ A description of the property to be used, rented, or leased for the temporary use, including all information necessary to accurately portray the property. *(If applicant is not the property owner, submit a letter of approval from the property owner of record.)*
- ☐ The following are some of the temporary uses that may be considered and approved or denied by the Planning Department Staff, and are subject to the following specific regulations and time limits, in addition to the regulation of any zone in which the use is located. Land uses that are not listed herein as temporary uses, may be considered by the Planning Commission as temporary uses: (Please check one)
  - ☐ Carnival or circus;
  - ☐ Development Sales Office;
  - ☐ Filming locations for movies or television;
  - ☐ Community Entertainment Events or other temporary gatherings not constituting a large public assembly, but requiring a permit;
  - ☐ Other short-term uses that are similar and fit within any of the above categories and are determined to be beneficial to residents of the County may be processed through the Planning Staff:
  - ☐ Fireworks Stands;
  - ☐ Christmas Tree Lots;
  - ☐ Agricultural Sales;
  - ☐ Seasonal Nurseries;
  - ☐ Other: \_\_\_\_\_

### **Application Requirements:**

- ☐ Sufficient information to determine the setback requirements, sanitary facilities, and availability of parking space to serve the proposed use;
- ☐ A map showing boundaries of the proposed site and the surrounding property within one-thousand (1,000) feet, with the names and addresses of all property owners abutting the property where the "Temporary Use" or "Structure" is to be located;
- ☐ List any prior County approval/permits issued for the subject property;
- ☐ An accurate list of the names and addresses of all property owners of current record within five-hundred (500) feet of the property, including your own. (This information is available in the Wasatch County Recorder's Office)
- ☐ Provide unsealed, stamped envelopes addressed to each property owner of current record within five-hundred (500) feet of the property, including your own, as well as \$.50 per letter for the office staff to attach information and provide verification that the letters have been sent.
- ☐ A statement of the proposed time period and hours of operation of such use;
- ☐ A copy of any liability insurance policy which may be required to be amended to include protection for Wasatch County, if deemed necessary.
- ☐ Provide a CD containing 'pdf' files of entire application / all documents
- ☐ Other Information as required by Planning Staff: \_\_\_\_\_

**Please Read And Sign Before Application Submittal**

I declare under penalty of perjury that I am the owner or authorized agent of the property subject to this request and the foregoing statements, answers and attached documents are true and correct. I also certify that I have fully completed the application and provided all of the above listed items other than those specifically deemed not necessary by the Planning Department. As the applicant for this proposal, I understand that applications will be reviewed for completeness by planning department staff. If complete, the application will be vested under laws and ordinances in place at the time the application was submitted. Incomplete applications will be returned to the applicant. I further understand I will be notified when my application has been deemed complete. At that time, I expect that my application will be processed within a reasonable time, considering the work load of the Planning Department.

Signature of  
Owner/ Agent: \_\_\_\_\_ Date: \_\_\_\_\_

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**IMPORTANT:**

**Your application cannot be processed until determined complete by the Planning Staff. An application shall be considered complete when all applicable fees (such as: Special Service District, fire, out-of-pocket expenses, etc.) are paid and all items listed on the application and included checklist are provided or considered not applicable by the Planning Office. All application fees are non-refundable.**